

Moving Checklist

4 Weeks Prior to Move

- ✦ Set up a calendar for your move.
- ✦ Have a garage sale.
- ✦ Contact a local charity to donate any unneeded furniture.
- ✦ Gather moving supplies, boxes, tape, rope, etc.
- ✦ Collect doctors, dentists, medical and school records
- ✦ Collect all financial, tax and employment documentation that may be needed for your loan.
- ✦ Contact your insurance company to transfer your policies (life, auto, homeowners)

3 Weeks Prior to Move

- ✦ Arrange a cut-off date and a date for new service with your utility companies (telephone, gas, electric, water, garage, and cable)
- ✦ Call friends and relatives and let them know you are moving.
- ✦ Check out Voter Registration information.
- ✦ Donate canned goods to a local charity.
- ✦ Send out change of address forms to newspapers, magazines, and associations.
- ✦ Notify the post office of your move. Fill out a change of address card.
- ✦ Review tax deductions on moving expenses.

2 Weeks Prior to Move

- ✦ Transfer stocks, bonds, bank accounts, and contents of safety deposit boxes.
- ✦ Start packing.
- ✦ Check ALL previous items, you still have time!

1 Week Prior to Move

- ✦ Clean your refrigerator and let it air out at least 24 hours before moving.
- ✦ Drain outdoor equipment: water from hoses, propane tanks from barbeque grills, and gas and oil from lawn movers.
- ✦ Discard any aerosol cans, paint, oils, flammable, and/or toxic chemicals.
- ✦ Label items you need to easily access and place them in a separate room or closet.
- ✦ Arrange for pest control before moving into your new home, especially on new construction

Moving Day

- ✦ RELAX!
- ✦ Remember that those items packed last will be unloaded first.
- ✦ Once everything is out of the house, take one last look through the house: cabinets, closets, behind doors, attics, stairwells, overhead in the garage, outside the home, and any storage sheds.